

**To receive a report on Town Council Christmas Lights 2024 and consider any actions and associated expenditure.**

Two proposals have been received to date and are included in the reports pack as examples of what is available under various rental agreements and hire purchase options.

Members are requested to give consideration to future year's festive lighting for budgeting reasons and to ensure sufficient time is given to the project.

After speaking with many Town and Parish Councils there are a variety of options to choose from. Therefore, before any works can be continued guidance as to the Town Council's vision for the intention of future Christmas Light displays is requested to allow for appropriate budget setting.

Many Councils go out to tender for their festive decorations.

If the Town Council were to go out to Tender for Christmas Lighting it can include all works to catenary wires, installation, maintenance and management leading up to Christmas inclusive of the Town Council's light switch on event.

Attached are the following documents:

1. Saltash Town Council Five Year Spend and Existing Festive Lighting;
2. Christmas Lighting Design Proposal 1 – Tender/Contractor Appointed
3. Christmas Lighting Design Proposal 2 – Tender/Contractor Appointed
4. Christmas Lighting Design Proposal 3 – Purchased in-house/Contractor Appointed to install

**End of report**  
**Administration Officer**